

# **SHISHUNIKETAN**

**( CO- EDUCATION )**

**Sainik School Campus, Vijayapura- 586102. (Karnataka)**

**Ph. : 08352-270424 e-mail : shishuniketan@gmail.com**

**[www.shishuniketanssbj.ac.in](http://www.shishuniketanssbj.ac.in)**



**SCHOOL FOR  
DAY SCHOLARS (BOYS & GIRLS)  
CLASS L.K.G. TO V**

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## **SCHOOL FOR DAY SCHOLARS (BOYS & GIRLS)**

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### **INTRODUCTION**

1. Shushuniketan came into existence on 16 September 1964 with a purpose to provide Pre-primary and Primary School education through English Medium to the children of Sainik School Staff who come from various corners of our country. However, over a period of time, realizing the need of quality education of the society, the facility was extended to the locals of Vijayapura.
2. The School was started with a strength of 73 students on its roll from L.K.G. The School has since grown from strength to strength without deviating from its purpose and achieving high standards.
3. Today the School has 784 students on its roll from LKG to Std V i.e. more than 10 fold increase in its strength since its inception and many more waiting in queue for admission. This indicates our belief that the School has lived upto its promise and expectations of the locals of Vijayapura.
4. The School has well equipped adequately ventilated and illuminated class rooms with furniture designed to provide comfort. Play equipment specially cater to the needs of Pre-Primary sections.

### **AIM**

#### **5. Shishuniketan aims:**

- (a) To provide Pre-Primary education through English medium to the wards of Sainik School staff.
- (b) To extend the facility to the children of locals of Vijayapura
- (c) To kindle & enlighten the young minds of today to become good & useful citizens of tomorrow.
- (d) To inculcate and develop good conduct, sound character, team spirit, patriotic outlook and desire to serve the society with dedication and efficiency.

## **LOCATION**

6. Shishuniketan is located in a serene, eco-friendly and sprawling campus of Sainik School Vijayapura, with adequate play fields and necessary infrastructure essential for active engagement of its students.

## **ADMINISTRATION**

7. The administration of Shushuniketan is vested in the School Management Committee (SMC) under the Chairmanship of the Principal, Sainik School Bijapur, a defence service officer from Education Corps. The composition of SMC is as under.

(a) Principal, Sainik School Vijayapur	Chairman
(b) Vice Principal, Sainik School Vijayapur	Officer-in-charge.
(c) Administrative Officer Sainik School Vijayapur	Member
(d) Senior Master Sainik School Vijayapur	Member
(e) Parent Member Sainik School Vijayapur	Member
(f) Teacher-incharge Sainik School Vijayapur	Member
(g) Headmistress Shishuniketan Vijayapur	Member Secretary

## **STAFF**

8. The Headmistress of Shishuniketan is the Academic and Administrative head of the school. The school has well qualified and experienced teaching Staff on its roll to assist the Headmistress in achieving the goals set by SMC.

## **CURRICULUM**

9. The medium of instruction in the school is English. Subjects taught include English, Hindi ,Kannada, Mathematics, General Science, Social Studies and Computer Science. General Knowledge and value Education also forms an integral part of teaching.

## **CLASSES**

10. The School has Grades from LKG to Class V.

## **SUPERVISION OF WORK**

11. Each student's work is supervised from the moment they enter the school in the morning till they leave in the afternoon. The subject & class teachers monitor the progress of the child and take care of the mental development while inside the classroom. Physical Education Teacher takes care of their Physical development outside the class room.

## **ACADEMIC SESSION & VACATION**

12. The school follows the academic session from 01 April to 31 Mar. The academic year has been bifurcated into two terms. The first term is from April to September. The second term is from October to March. The School closes in first week of April for Summer Vacation. There is an Autumn break of 20 days in the month of October/November.

## **VISIT BY PARENT/GUARDIAN**

13. Parents/Guardians are permitted to visit the school only on second Saturday of every month. A suggestion box is available at school office to give proposals for improvement of school activities. Also please note that parent visiting hours are 1245 hrs to 1400 hrs everyday for office work. The parents to seek permission in the office before meeting the teachers.

## **WITHDRAWALS**

14. Parents are requested to give minimum of one month notice to the Headmistress in writing for withdrawal of their child. The decision of the Chairman in this regard will be final and binding. To avail Caution money parent should give their account number with IFSC code. It is mandatory. The caution money will be refunded only when the child completes the highest class of the school.

## **DISCIPLINE AND HAIR CUT**

15. All students are expected to maintain a very high standard of discipline and smart turn out. They are to abide by the rules and regulations of the school at all times. They have to obey the teachers, School appointments. They should take pride in all the activities of the school. All students are expected to take proper hair cut at least once a month. Action will be taken against defaulters.

## **TEXT BOOKS AND STATIONERY**

16. Text books and Stationery for students are required to be provided by the parents. However, arrangements are made to procure them centrally and issue to students by the school. In case of non availability of prescribed books, parents will be required to procure them on their own.

## **CO-CURRICULAR ACTIVITIES**

17. In addition to academics, the school also provides facilities for development of creative thinking and skills, awareness of surroundings, innovative approach to problem solving etc, in an informal surrounding through organised co-curricular activities. Activities for the term are published well in advance for the information of all concerned. The Co-curricular activities are held once a week generally on Saturdays.

### **COMPUTER BAY**

18. The school has well equipped Computer Bay with adequate number of Systems networked to provide exposure to the student in the field of Multimedia, animated software's and Information & Technology. Internet facility is also available in the school for students.

### **AUDIO-VISUAL (AV) ROOM**

19. In addition to Computer Bay, the school also has appropriately furnished AV Room, equipped with Smart board, CD / DVD player and adequate Educational DVD's to enable the teacher to aid their teaching for better understanding and assimilation by students. The school is well equipped with Smart Board and Eureka Software for class I to V to help the children to understand the concepts better.

### **LIBRARY**

20. The school has a well stocked library for use of Students & Staff with suitable and comfortable furniture and adequate lighting with one Librarian to manage it properly.

### **EDUCATIONAL VISITS/TOURS**

21. The school also organises visits to various places of historical & educational importance in and around Vijayapura as part of their curriculum. These educational visits aid / help the children in understanding their class room subjects better through experiencing and co-relating the same in real life.

### **EVALUATION AND PROGRESS**

22. In order to evaluate the all round development of the child the school follows the semester system based on CCE with 4 formative and 2 Summative Assessment . The Teaching staff takes extra efforts to improve the performance of weak students through personal and special attention.

### **PROMOTION TO NEXT HIGHER CLASS**

23. As per the rules and regulations of the government, there are no failures, however, if the child is weak he/she is guided with extra attention and the same will be conveyed to the parents.

### **MEDICAL EXAMINATION**

24. The School arranges for Annual Medical Examination of all the students by Qualified Medical Officer assisted by a Qualified Nursing Assistant to monitor the health of each child.

## **RULES FOR ADMISSION**

25. Admissions are open to children of all communities irrespective of religion, caste or creed.
26. Admission forms for other classes UKG to V Std. are issued according to the vacancies available in particular class in the month of April 2024.
27. At the time of admission the selected candidates must produce Original Birth Certificate, Aadhar Card Number, Bank Account Number and IFSC code else the admission will not be granted.
28. School Leaving Certificate or Transfer Certificate from recognized school should necessarily be produced when the child migrates from other school. Ensure Aadhar number and SATS number is mentioned in T.C.
29. In case of Pre-primary classes, Original Birth Certificate issued by the Government Authorities is required to be produced. Date of Birth will not be changed at any circumstances.
30. Age limit for admission to LKG & UKG as on 01 June 2024 of the academic year 2024-25, admission are as follows:-
- (a) LKG 1st April 2017 - 31st May 2020 - 3 to 4 Years.
  - (b) UKG 1st April 2016 - 31st May 2019 - 4 to 5 Years.

## **PRIORITY OF ADMISSION**

31. The following would be the priority for admission in respect of others than the wards of staff of Sainik School and ShishuniketanBijapur.
- (a) Children of Serving Defence Personnel
  - (b) Children of Ex-Servicemen
  - (c) Children of Central Govt. Employees
  - (d) Children of State Govt. Employees
  - (e) Children of Quasi Govt. Employees
  - (f) Reservation: RTE will be followed as per State Govt. policy in vogue.

## **SCHOOL UNIFORM**

32. Students are required to attend the school in school uniform prescribed by the school as per details given below:

**(a) Monday to Friday: (Except Wednesday & Saturday)**

- (i) **Boys:** White half Shirt and Oxford Blue half pant.  
Black shoes with lace and Navy Blue socks.
- (ii) **Girls:** White Shirt and Oxford Blue Skirt.  
Black Shoes with buckles and Navy Blue Socks.

**(b) Wednesdays & Saturdays:**

- (i) **Boys :** House colour T shirt with White Half Pant.  
White PT Shoes with White Socks.
- (ii) **Girls:** House Colour T Shirt & White Skirt.  
White PT Shoes with White Socks.

**Note:** Parents are requested to ensure that children are always smartly turned out in neat & clean uniform. Always remember smart TURN OUT is prerequisite of high standard.

## **SCHOOL TIMINGS**

33. (a) Pre- Primary classes 0800 to 1240 hrs (Monday to Saturday)  
(b) Primary classes 0900 to 1400 hrs (Monday to Friday)  
(c) Primary classes 0900 to 1240 hrs (Saturday only)

## **FEE STRUCTURE:**

34. The fee structure for the academic year 2024-25 are furnished as below.

**(Will be updated shortly)**

35. Charges for transport, stationery and text book will be on actual basis. The amount payable will be intimated separately.

36. All fee payments are to be made through online vide our website **[www.shishuniketanssbi.ac.in](http://www.shishuniketanssbi.ac.in)** within stipulated period otherwise penalty will be charged.

37. Fee is subject to automatic enhancement @10% every year to cater to annual increase in administrative expenditure including the salaries paid to staff.

38. Non payment of school fee by the due date will result in striking of the name of the pupil from rolls of the school without intimation to the parents. Re-Admission will be treated as fresh admission and parent would be liable to pay admission fees as in case of fresh admission.

39. No amount will be refunded once it is paid. Absence without leave for six days continuously will result in striking off the name from the school rolls without any notice. The student will have to take fresh admission to continue in the school once the name is struck off from the school rolls for reason what so ever.

### **A Note to Parents**

40. Parents are to kindly note that Shishuniketan is a Pre-Primary school and the medium of instruction is English. The school will make all efforts to inculcate English Speaking Skills. It is to be noted that the school is not 'English Language Coaching Institute. Parents who desire that their children must speak English Language fluently should arrange English Speaking environment outside the school hours also Parents, Friends and the Environment will all play important role to enhance English Speaking ability of the child.



## **INDEMNITY BOND**

41. The Parents/Guardians of every entrant in Shishuniketan availing School Transport is required to execute bond of Indemnity as per Appendix to the prospectus and submit the same along with the Application Form for admission and a written Application for availing the transport facilities. Application Forms without indemnity bond shall not be entertained.

42. Parents /Guardians are requested to submit the written application addressed to Headmistress Shishuniketan for issue of Study Certificate & T.C.

### **NOTE:**

(a) **Last Date for submission of application forms for LKG is 30 Mar 2024**

(b) Documents to be attached with Application Form at the time of its submission.

(i) Attested Photo copy of Birth Certificate.

(ii) Indemnity Bond in case availing Transport and application for availing the transport.

(c) Attested Photo copy of School Leaving Certificate / Transfer Certificate in case coming from other schools.

(d) Attested Photo copy of Discharge Certificate in case of Ex-Servicemen.

(e) Letter from CO of the unit, with Unit Seal etc in case of Serving Personnel.

(f) Attested Aadhar Card Mandatory.

(iii) Application Forms complete in all respect will be accepted on all working days between 0900 hrs to 1300 hrs only.

(a) Documents to be submitted at the time of admission in case of selected candidates.

(i) Two latest passport size photograph.

(ii) Salary / Income Certificate of the parents.

(iii) Birth Certificate copy duly attested by authorised Signatory. Original will be returned after verification.

(iv) School leaving Certificate / Transfer Certificate in original in case coming from other school. (Ensure aadhar Number is mentioned)& Student Id number

(v) SC/ST/OBC/BPL Certificate in original as applicable.

(vi) Caste Certificate.

(vii) Immunization and health record as per format given by school.

**SPECIAL NOTE**

Fill up the Admission Form correctly. Change in Name, Date of Birth and other information will not be accepted later on.